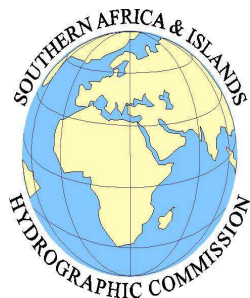


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REPUBLIC OF SOUTH AFRICA
06 June 2016

File ref: FOF/HYD/R/320/19/1

SAIHC Letter No. 2/2016

To: Members and Observers of the IHO Southern Africa and Islands Hydrographic Commission (SAIHC)

Subject: **13th SAIHC Conference and 5th ICCWG Meeting, Cape Town, South Africa: 29 – 31 August 2016**

Dear Sir or Madam,

The 13th Conference of the Southern Africa and Islands Hydrographic Commission (SAIHC) will be co-hosted by South Africa and Norway in Cape Town, from 29 to 31 August 2016. I can confirm that the logistic and domestic arrangements of the 13th SAIHC Conference and 5th ICCWG Meeting have been finalised. An information document is attached at Annex E and registration forms are enclosed. All delegates are kindly requested to send the completed registration form to the South African Navy Hydrographic Office via e-mail or fax **by 8 August 2016** to Ms Ruth Farre, Fax: +27 (0)21 2233 and to hydrosan@iafrica.com. This will facilitate the overall logistic planning and the preparation of the meetings.

It should be noted that the SAIHC INT Chart Coordinating Working Group (ICCWG) will meet on 29 August 2016 to discuss paper and electronic chart production to update S-11 for Region H and prepare the feedback for the SAIHC Conference on 30 to 31 August 2016. A provisional agenda for the 5th SAIHC ICCWG is attached at Annex C and Action Items resulting from the 4th SAIHC ICCWG are provided at Annex D. The ICCWG meeting allows for INT Chart Producers of Region H and all SAIHC recipients of an INT Chart service to interact and discuss specific requirements and shortcomings in the charting service provided and attendance is encouraged.

A provisional agenda for the 13th SAIHC Conference is attached at Annex A. You are requested to review this draft and to provide your comments / suggestions for changes. The final minutes of the 12th SAIHC Conference are available from the IHO website (http://www.iho.int/mtg_docs/rhc/SAIHC/SAIHC12/Minutes%20of%20SAIHC12.pdf). They included a number of actions, which are provided at Annex B.

Yours sincerely

Chairman Southern Africa & Islands Hydrographic Commission (SAIHC)

Enclosures: Annex A – Draft Agenda 13th SAIHC Conference
Annex B – Status of Actions resulting from the 12th SAIHC Conference
Annex C - Draft Agenda 5th SAIHC ICCWG
Annex D - Status of Actions resulting from 4th SAIHC ICCWG
Annex E – Logistic Information

DRAFT AGENDA

13TH IHO-SAIHC Conference
CAPE TOWN: 30 – 31 August 2016

1. Opening and Administrative Arrangements

Docs: SAIHC13-1A List of Documents

SAIHC13-1B List of Participants

2. Approval of Agenda

Docs: SAIHC13-2A Agenda

3. Matters arising from Minutes of 12th SAIHC Conference

Docs: SAIHC13-3A Minutes of SAIHC12

SAIHC13-3B Status / Review of Actions List

4. Feedback from other IHO bodies affecting SAIHC

4.1 IHB

4.2: IRCC

4.3 CBSC

5. SAIHC Activities in the light of the IHO Work Program

5.1 INT chart scheme for Region H and NAVAREA VII Self-Assessment: Progress made since last meeting; actual Charting Status; ENC production status; new requirements and modifications proposed to the scheme.

5.2 Bilateral and Regional Cooperation Agreements, Projects and Regional Capacity Building Management Plan. CBSC Technical Visits and Regional Projects

5.3 Presentation of National Reports: Hydrographic surveying, nautical charting, nautical publications and information status.

Docs: SAIHC13-5.3A National Report: France

SAIHC13-5.3B National Report: South Africa

SAIHC13-5.3C National Report: Portugal

SAIHC13-5.3D National Report: Mauritius

<i>SAIHC13-5.3E</i>	<i>National Report: Kenya</i>
<i>SAIHC13-5.3F</i>	<i>National Report: Mozambique</i>
<i>SAIHC13-5.3G</i>	<i>National Report: Malawi</i>
<i>SAIHC13-5.3H</i>	<i>National Report: Norway</i>
<i>SAIHC13-5.3I</i>	<i>National Report: Seychelles</i>
<i>SAIHC13-5.3J</i>	<i>National Report: Namibia</i>
<i>SAIHC13-5.3K</i>	<i>National Report: United Kingdom</i>
<i>SAIHC13-5.3L</i>	<i>National Report: Angola</i>
<i>SAIHC13-5.3M</i>	<i>National Report: Tanzania</i>
<i>SAIHC13-5.3N</i>	<i>National Report: Madagascar</i>
<i>SAIHC13-5.3O</i>	<i>National Report: Comoros</i>

5.4 Hydrographic Survey status (C-55)

5.5 Procedures in response to Marine Disasters

6. Marine / Hydrographic Spatial Data Infrastructures (SDI)

7. Feedback (IALA & GEBCO)

8. Statutes of SAIHC

9. Election of chairman and vice-chairman

10. Any other Business

11. Date and venue of next Conference

12. Closure

12th SAIHC CONFERENCE ACTION ITEMS

Serial No	Subject	Action	Remarks
SAIHC CONVERENCE			
1	Countries in the SAIHC region to provide capacity building inputs by end of February each year in accordance with capacity building procedures. (Note: Urgent requirements can be forwarded at any time or brought to SAIHC meetings).	SAIHC Member States.	
2	IHO Response to Marine Disasters. All are to ensure that emergency contact details are provided and kept up to date. Contact list needs to be compiled and displayed on SAIHC website.	SAIHC Member States.	
3	Member States to provide updates to IHO C-55 as appropriate at least once a year.	SAIHC Member States.	
4	Charting Member States requested to provide coastal bathymetric data to the IHO DCDB.	SAIHC Member States.	
5	All shallow/ deep ocean bathymetric data collected to be forwarded by HOs to the IHO Data Centre for Digital Bathymetry (IHO-DCDB). Feedback to be provided on progress at next SAIHC Conference.	SAIHC Member States.	
6	MZ to source and seek the permission of commercial companies to obtain contracted survey data and forward this data to Primary charting authorities as well as include it in their chart products where applicable.	Mozambique.	
7	SAIHC Member States to provide survey data and report changes that may affect safety of navigation in their national waters in ample time to INT Chart producer nations.	SAIHC Member States.	
8	SAIHC Chair to invite representation from IALA at all SAIHC Conferences.	SAIHC Chair.	
9	SAIHC Chair to invite representation by GEBCO at all SAIHC Conferences.	SAIHC Chair.	

10	Progress approval of States applying for IHO membership and responses on the ratification of the Protocol of Amendments to the IHO Convention.	Mozambique.	
11	Member States who want technical/ capacity building assistance based on findings in their national IMO reports must inform the IHB of their needs.	SAIHC Member States.	
12	Angola to provide all new survey and other essential data to PT so that the existing charts can be updated. Angola also to provide ZA with MSI related information so that NAVAREA VII messages and be keep up to date with minimum delay.	Angola.	
13	Tanzania to obtain recent survey data from their naval authorities and provide this data to the UK as the INT chart producer for Tanzania.	Tanzania.	
14	Establish what network systems Member States have available to gather near/ real time data, in order to aid tsunami measurement and provide feedback at next Conference.	SAIHC Member States.	
15	Member States are encouraged to note the information in M-2 and C-17.	SAIHC Member States.	
16	MZ and Angola to liaise with IALA for a technical visit.	Mozambique. Angola.	
17	Mozambique was requested to progress ratification of the Protocol of Amendments to the IHO Convention and report any difficulties being encountered or assistance required.	Mozambique.	
18	Four coastal states have applied to join the IHO and IHO Member States' representatives were requested to expedite wherever possible, the approval process for the applications of The Republic of the Congo, Malta, The Solomon Islands and Vanuatu to join IHO.	SAIHC Member States.	
19	The President requested that SAIHC member states review entries in IHO Publications C-55 and P-5 (Year Book) at least annually.	SAIHC Member States.	

20	Member States are invited to nominate representatives to participate in the CSBWG.	SAIHC Member States.	
21	The members of SAIHC were requested to consider submitting paper for publication in the Review.	SAIHC Member States.	
22	<u>Council seats</u> . SAIHC should take note of this requirement as it can be assumed that the Chair would be the logical representative, although in some cases it may be someone else. Consideration should be given to formalise this process by an inclusion in the SAIHC statutes. All to give this some thought for further discussion at the next SAIHC Conference.	SAIHC Member States.	
23	New information and available survey data should be made available to ensure that coastal states discharge their responsibilities as required by SOLAS.	SAIHC Member States.	
24	Members to report on successes to the chairman to assist with inputs to the IRCC.	SAIHC Member States.	
25	Bathymetric data must be provided to allow for the updating of the charts of Tanzania and in particular those of the main harbours.	Tanzania.	
26	New INT Chart producers should provide the SAIHC ICCWG with new INT Charts iaw IRCC7 Decision 3.	SAIHC Member States.	
27	Norway proposed that for the next SAIHC conference, an invitation will be forwarded to both regional ENC centres ie IC-ENC and Primar. The Chair concurred and indicated that invitations will be made to both to attend the next SAIHC Conference.	SAIHC Chair.	
28	SAIHC 13 Conference to be held in Cape Town, South Africa on 05 September 2016. This conference will be a co-hosting between South Africa and Norway.	South Africa. Norway.	

DRAFT AGENDA

**5th SAIHC INT CHART COORDINATION WORKING GROUP (ICCWG)
CAPE TOWN 29 AUGUST 2016**

Membership: France, Mozambique, Mauritius, Norway, South Africa and United Kingdom.

Associate Members: Angola, Kenya, Malawi, Madagascar, Tanzania, Portugal, Comoros, Namibia and Seychelles.

- 1. Opening and Administrative Arrangements**
- 2. Approval of Agenda**
- 3. Supplementary Items**

- 4. Matters arising from Minutes of 4th ICCWG Meeting**
- 5. Standing Items**
 - 5.1 S11 - Region H Chart Scheme
 - 5.2 Status of INT Charting
 - 5.3. Comparison of INT Charts vs ENC's
- 6. Any Other Matters Arising from Discussions During the Meeting**
- 7. Date and Venue of next meeting**
- 8. Closure**

ACTION ITEMS RESULTING FROM THE 4th INT CHART COORDINATING COMMITTEE MEETING

Serial No	Subject	Action	Remarks
MATTERS ARISING FROM MINUTES OF 3RD ICCWG MEETING			
1	In the case where another organisation conducts a survey on behalf of the coastal state, it is important to make the survey data available to the Primary Charting Authority in order to update charts for the area.	SAIHC Member States.	
2	MZ to confirm their status as a co-producer of INT 7052.	Mozambique.	
3	UK to co-produce chart of Approaches to Beira INT 7631. UK and PT to be involved for production of first INT chart version. Charts GB 2758 and MZ 16303 to be compared. UKHO working with MZ and gave new INT Chart limits. Waiting for feedback.	UK. Portugal. Mozambique.	
4	UK to consider removing the gap in the INT small scale series that exists north of Madagascar.	UK.	
5	ZA to take the lead in production of INT 7052. SA and UK co-producing. UK to provide SA with all relevant data to the north of the South African maritime boundary.	South Africa. UK.	
6	UK and MZ to discuss production of INT 7632. Negotiations still in progress.	UK. Mozambique.	
7	IHB to inform CSCPWG of the suggestion made by SAIHC regarding the inclusion of ENCs in S11 Part B.	IHB.	
8	Production of INT 7581 Bay of Maputo. UK to discuss production with MZ.	UK. Moz	
9	Copies of all new INT products must be made available to the ICCWG.	UK, SA, FR, Norway, Portugal & Moz	
10	India to be formally invited to join the SAIHC ICCWG.	SAIHC Chair.	
11	Performa text to be provided to SAIHC members that can be used in contracts to ensure survey information is made available to the charting authority	SAIHC Chair	



Southern Africa and Islands Hydrographic Commission (SAIHC)
Conference
Cape Town, South Africa
29-31 August 2016

The 2016 SAIHC conference will be held in Cape Town, South Africa. Cape Town is home not only to beautiful winelands, stunning beaches and a multicultural population, but is also home to one of the 7 Natural wonders of the world – Table Mountain.

Cape Town is the provincial capital city of the Western Cape. As the seat of the National Parliament it is also the legislative capital of South Africa.

Located on the shore of Table Bay, Cape Town was first developed by the Dutch East India Company as a supply station for Dutch ships sailing to East Africa, India, and the Far East.

Jan van Riebeeck's arrival on 6 April 1652 established the first permanent European settlement in South Africa. Cape Town quickly outgrew its original purpose as the first European outpost at the Castle of Good Hope, becoming the economic and cultural hub of the Cape Colony. Until the Witwatersrand Gold Rush and the development of Johannesburg, Cape Town was the largest city in South Africa.



How to get to Cape Town:

Many airlines offer direct flights to Cape Town International Airport, however if your flight lands in Johannesburg (OR Tambo International Airport) you will need to take a connecting flight to Cape Town (±2 hour flight.) If you fly via Johannesburg, you will be required to collect your luggage and check in again, even if you have booked yourself and your luggage directly though to Cape Town

From Cape Town International Airport, you can either take a taxi to the hotel, the MyCitiBus into the center of town.



- Cape Town (City Bowl)
- Cullinan Hotel and Conference Centre Venue for SAIHC 2016
- ★ SA Navy Hydrographic Office
- Simon's Town Home of the SA Navy

Alternatively you can arrange a shuttle with the hotel when you make your reservation.

The Meeting Venue and Accommodation: The Cullinan Hotel and Conference Centre
(<http://www.tsogosun.com/the-cullinan>)

The 13th SAIHC Conference 2016 will be held in the Protea 1 & 2 Conference Rooms, at the Cullinan Hotel



The Cullinan Hotel is the preferred hotel and the SANHO has negotiated a rate and has made a block booking from 28 Aug – 1 Sep 2016. If you wish to stay at an alternative hotel there are several other hotels in the area.

Please quote **BOOKING REF: 3712936** for all correspondence with the Cullinan Hotel.

Please book directly with the Cullinan Hotel using the attached booking form and forward a copy to the SANHO (hydrosan@iafrica.com)

Block Booking rates

Standard en-Suite room (Single) R1 995.00 per night
Standard en-Suite room (Double) R2 295.00 .per night

If you wish to arrive earlier or stay a bit later and enjoy our beautiful city, please feel free to do so.

NOTES:

1. The special rate includes
 - The room cost
 - Breakfast
 - 14% tax
 - internet connection in your room as well as in the conference room

but does NOT include

- 1% of accommodation for SA Tourist Levy
- Anything out of the mini- bar
- Extras such as telephone calls and laundry



The Cullinan Hotel and Conference Centre (Tel:+27214920404) is a 4 star hotel situated in the Foreshore with views of either the city centre and Table Mountain or the Atlantic ocean. It is approximately 2 km from the Victoria and Alfred Waterfront. Each room features: en-suite bathroom with deluxe, tea/coffee making facilities, hairdryer, Trouser press, Work desk with modem point, Internet access, digital safe, Direct-dial telephone, voicemail and wake-up call, air-conditioning and satellite tv.

The Cullinan also has a restaurant on site, the Peach Tree Restaurant that serves breakfast, lunch and dinner which serves world-class fine cuisine. For a more relaxed, casual setting, the Star Bar and Terrace serves light meals. The Cullinan also has 24 hour room service.

To make your reservation submit your booking form to

To: capetown.reservations@tsogosun.com
CC: hydrosan@iafrica.com,

OR fax it to +27 21 488 5798 and +27 21 787 2233

Please quote **BOOKING REF: 3712936** for all correspondence v

Please could you inform Ruth Farre (hydrosan@iafrica.com) of any dietary restrictions (religious or health related) and allergies as soon as possible.

PLEASE DO NOT FORGET TO RETURN YOUR REGISTRATION FORM TO THE SANHO BEFORE 10 August 2016

Take a canal cruise in Cape Town

Cape Town City Sightseeing's canal cruise gives you a unique perspective of Cape Town – float down a canal that connects the [V&A Waterfront](#) and the [Cape Town International Convention Centre \(CTICC\)](#).

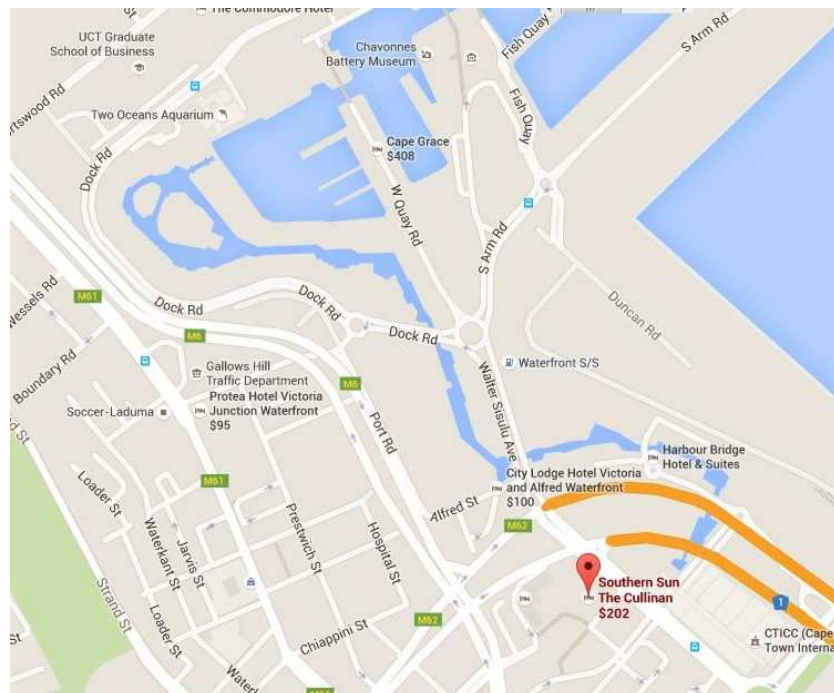


City Sightseeing Cape Town's canal cruise is a hop-on, hop-off water taxi that departs from behind the One&Only Cape Town hotel in the waterfront, near the [Two Oceans Aquarium](#). There are three brightly coloured 30-seater boats that cruise down the canal during the day, and you can get on and off at a number of stops along the way – behind the One&Only Cape Town; at the City Lodge; at Harbour Bridge; at the Westin Hotel; and at the CTICC

There is something very calming about floating down the canal as you take in the sights of the V&A Waterfront and Table Mountain. The on-board commentary will keep you entertained as you glide past high-end apartments, some of which are owned by global celebrities

Tickets are valid for the entire day, which means you can hop on and off at your leisure. Visit the [Two Oceans Aquarium](#), stroll through the Waterfront or stop at one of the hotels for a five-star meal.

The canal cruise tickets are R35 when purchased online, or if purchased at the Tour Office or on the boat, R40 (Approximately US\$2) each. For more information on the City Sightseeing tours and to book, visit www.citysightseeing.co.za or contact City Sightseeing on +27 (0)21 511 6000.



Images courtesy of City Sightseeing South Africa

FREQUENTLY ASKED QUESTIONS:

What is the weather like?

Cape Town enjoys mild winters and pleasant warm summers. Summer temperatures (Dec – Feb) range from about 15-27° C [60-80°F], and the winter months (Jun – Aug) experience temperatures ranging from 7-20°C [45-70°F].

Will I be understood if I speak English?

The RSA has 11 official languages (English, Afrikaans, Ndebele, Xhosa, Zulu, Northern Sotho, Sotho, Tswana, Swazi, Venda and Tsonga), but most people speak English.

What electricity supply is used in South Africa?

RSA uses 220/230 volts AC 50Hz electricity supply. Most plugs have three round pins. Adapters can be purchased at the airport and local supermarkets but may be in short supply. US made adapters may require a transformer.



What Tax system is used?

RSA uses 14% VAT (value added Tax) and this is included in all prices given, so the price you see on a price tag is the price you pay. Please don't forget that you can claim your VAT back from the South African Government for goods purchased when the total value exceeds R250,00. For details on this process please go to <http://www.dfa.gov.za/consular/vat.htm>

Do I have to tip?

The standard practice is to tip hospitality industry staff (waiters, bar staff and hotel porters). The standard is 10%.

How intense is the sun's UV?

The UV throughout RSA is very strong all year round. It is recommended to wear a sunscreen with an SPF of at least 15 or more if you burn easily.

Can I drink the water?

All water in the RSA can be drunk straight from the taps, however if you prefer bottled water it is readily available from all supermarkets and cafés (small local shop selling similar items to a supermarket.)

If you have any specific questions you would like answered (or that Google can't) please feel free to contact Ruth Farre (hydrosan@iafrica.com) and she will assist you in any way that she can.

ENJOY YOUR STAY IN CAPE TOWN, SOUTH AFRICA.